

**ARIZONA LEGISLATIVE AND GOVERNMENT INTERNSHIP PROGRAM
APPLICATION FOR 2012 INTERNSHIP**

(Please Type)

1. Name: _____ University: _____

2. Current Address: _____

(include city, state, and zip code)

3. Telephone Number: _____ University I.D.# _____

4. E-mail Address: _____

5. Address during winter break: _____

Telephone number: _____

6. Political party or preference: _____

*There is no right or wrong answer to this question. This information is used for placement purposes only.

Are you registered to vote? YES ___ NO ___ Legal Resident of: _____

(check one)

(state/country)

7. Undergraduate cumulative GPA _____ Admission Date: _____

(3.00 minimum required at the time of application at current university)

Major: _____ Academic Advisor: _____

8. If undergraduate student:

Total credit hours completed to date: _____ Scheduled Date of Graduation: _____

9. If graduate student:

Degree Program: _____ Scheduled Date of Graduation: _____

Cumulative GPA: _____

Undergraduate degree and date awarded: _____

10. Other colleges or universities attended:

Institution	Dates Attended	Major	Degree Awarded	Date	Cum G.P.A.
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(yes/no)

11. If you are now an undergraduate, do you plan to do graduate work? Yes ___ No

If yes, field of study: _____

If yes, intended degree: J.D. _____ Masters _____ Ph.D. _____

12. Employment History: (list most recent first)

Position	Company	Location	Dates	Full/Part-Time

13. Activities: (Student organizations, community affairs, volunteer work, political activities, etc.)

14. Other information that might have a bearing on your qualifications for participation in the Legislative Internship Program (honors; fellowships and scholarships; publications; travel, etc.)

15. Areas of Interest:

Please rate **(1-3)** which **three** areas are of the most interest to you. Legislative interns work either with subject-oriented committees or with the offices of the republican or democratic staff. **There is no guarantee that if selected to be an intern, your assignment will be to one of your top three choices.**

- | | |
|--|--|
| <input type="checkbox"/> Appropriations and Budget | <input type="checkbox"/> Insurance and Banking |
| <input type="checkbox"/> Commerce and Economic Development | <input type="checkbox"/> Criminal Justice & Law Enforcement |
| <input type="checkbox"/> Natural Resources | <input type="checkbox"/> City and County Issues |
| <input type="checkbox"/> Taxes and Finance | <input type="checkbox"/> K-12 Education & Higher Education |
| <input type="checkbox"/> Health | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Environment | <input type="checkbox"/> Child Welfare & Public Welfare Programs |
| <input type="checkbox"/> Republican Staff | <input type="checkbox"/> Democratic Staff |

16. Include on a **separate** sheet a statement of **300 words or less** of your purpose in applying for the internship, the background you can bring to the experience, and some ideas about the aspects of legislative work that would most interest you.

17. The internship will require at least 40 hours per week at the State Capitol in Phoenix. Early morning and late night meetings often occur and your attendance will be required. There are no holidays, no semester breaks and no time off given during the session. Are you prepared to make this commitment?

Please check one: YES NO

18. Due to the workload and placement associated with this internship, it may be impossible for you to take classes during the Spring semester. Would this present a problem for you? _____ If yes, please explain.

19. Please list your computer skills (i.e. word processing, spreadsheet, desktop publishing, powerpoint, etc.)

20. How did you hear about the Legislative and Government Internship Program?

21. Have you ever been convicted of a crime? Yes _____ No _____

If yes, please describe _____

Interns are subject to a criminal history records check

REMEMBER: All applications **must** include:

1. An unofficial transcript (current university and each institution if more than 6 credit hours were awarded).
 2. A personal statement (see #16 above).
 3. Two current academic or professional letters of recommendation. **Please do not include letters from family members or friends.**
 4. If applying to the Governor's Office and/or the Supreme Court, a current resume is required.
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Interns serve at the pleasure of the presiding officer and shall conduct themselves in a professional manner at all times. Failure to complete the internship or dismissal from the internship may affect the amount of the stipend and may result in a failing grade and/or no class credit.

I hereby agree to the above and certify I can participate full-time (a minimum of 40 hours or more if required per week) in the program for a period of 18 weeks, beginning January 3, 2012.

I hereby certify that all entries on this application form and attachments are true and complete and I agree and understand that any falsification of information, regardless of the time of discovery, may cause forfeiture on my part to any participation in the intern program. I understand that information on this application form or in attachments is subject to verification and I consent to references, former employers and educational institutions listed being contacted regarding this application. I further authorize the Arizona Legislature to rely upon and use, as it sees fit, any information received from those contacts. I authorize the Arizona Legislature to conduct a criminal history records check.

I also give permission for you to obtain my official transcripts, if needed.

Signature _____ Date _____